



COPPERLEAF GOLF CLUB

APPLICATION FOR EMPLOYMENT

DATE _____

NOTICE TO APPLICANTS: In order for you to be considered for employment ALL areas of the application, front and back must be completed. In addition, ALL new employees will be required to undergo criminal background and drug screening.

NAME _____
(LAST) (FIRST) (MIDDLE)

ADDRESS _____
(STREET) (CITY) (STATE) (ZIP)

Phone: _____ E-mail address: _____

Are you eligible for work in the United States? ___ Yes ___ No.

Are you 18 years or older? (If no, you may be required to provide authorization to work.) ___ Yes ___ No.

Position applied for: _____ Referred by _____

Have you ever applied to Copperleaf Golf Club before? ___ Yes ___ No. If yes, which operating division and when?

Date you can start: _____ Salary Desired: _____

Are you employed now? ___ Yes ___ No. If yes, may we contact your present employer? ___ Yes ___ No

Are you able to perform the essential functions of the job for which you are applying, with or without a reasonable accommodation?
___ Yes ___ No

Have you ever been convicted of a felony? A conviction will not necessarily automatically disqualify you for employment. Rather, such factors as age and date of conviction, seriousness and nature of the crime, rehabilitation and relationship to job duties will be considered. ___ Yes ___ No,

If yes, please provide details (dates and location for all convictions) _____

Have you ever been terminated from employment or asked to resign by an employer? ___ Yes ___ No

EDUCATION	NAME OF SCHOOL	LOCATION	DEGREE RECEIVED
High School			
College			
Trade or Business School			

PROFESSIONAL REFERENCES (List 3)	NAME	RELATIONSHIP	PHONE

FORMER EMPLOYERS (list below last three employers, starting with last one first)

Employer _____

Address _____
City State Zip

Supervisor's Name _____ Phone _____

Employed From: _____ to: _____ Salary Beginning _____ Ending _____

Describe Work _____

Reason for Leaving _____

Employer _____

Address _____
City State Zip

Supervisor's Name _____ Phone _____

Employed From: _____ to: _____ Salary Beginning _____ Ending _____

Describe Work _____

Reason for Leaving _____

Employer _____

Address _____
City State Zip

Supervisor's Name _____ Phone _____

Employed From: _____ to: _____ Salary Beginning _____ Ending _____

Describe Work _____

Reason for Leaving _____

Please read carefully before signing.

Copperleaf Golf Club is an equal opportunity employer. Copperleaf Golf Club does not discriminate in employment or employment related activities based on race, color, religion, national origin, citizenship status, ancestry, age, sex, sexual orientation, marital status, physical or mental disability, genetic information, military status or unfavorable discharge from military service.

I understand that neither the completion of this application nor any other part of my consideration for employment establishes any obligation for Copperleaf Golf Club to hire me. If I am hired, I understand that Copperleaf Golf Club or I can terminate my employment at any time and for any reason not in violation of federal, state or local regulation, with or without cause and without prior notice. I understand that no representative of Copperleaf Golf Club has the authority to make any assurance to the contrary.

I further understand that Copperleaf Golf club is a Drugfree Workplace and agree to abide by the Policy on Substance Abuse and all other policies and practices of the employer.

I attest with my signature below that I have given to Copperleaf Golf Club true and complete information on this application. No requested information has been concealed. I permit Copperleaf Golf Club to contact references provided for employment reference checks. If any information I have provided is untrue, or if I have concealed material information, I understand that this will constitute cause for the denial of employment or immediate dismissal.

THIS APPLICATION IS VALID ONLY FOR 60 DAYS FROM THE DATE SIGNED BELOW

Date: _____

Signature: _____